

Notice of Absence

Student reporting leave of absence from Korea

Name: _____

Student No.: _____

School/Dept.: _____

Program: ☐ M.S. ☐ Ph.D. ☐ M.S.-Ph.D.

Purpose of Leave: ☐ Official ☐ Unofficial (Personal)

Duration of Leave: From _____ to _____

Signature: _____

Date: _____

Approved by Academic Advisor

Name: _____

Signature: _____

Required Attachment: Copy of flight schedule or flight ticket