[별지 10] <신설 2016.04.27>

Suggestion letter for a Leave of Absence
휴 학 권 고 문

Name		Degree Program		Department	
Type of Student	Government Sponsored ☐ GIST Sponsored ☐ Industry Sponsored ☐	Sponsor		Date of Admission	
Student Number		Contact Address/ Phone	Postal Code : Address : Telephone Number :		
Period of Leave	From ~ To (Semester)				

Reasons for Suggestion

The advisor(division chair/director) suggests a leave of absence to_____(Name)_____for above-mentioned reasons.

Date . . . (Seal/Signature)

Student (signature)	Accept ☐	
	Refuse ☐	